University of Bejaia
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Module : Le tutorat en langues
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Introduction to Tutoring

LESSON 1

Outline

- Definition of Tutoring: What is Tutoring?
- Forms of Tutoring
- Who are Students in Need of Tutoring?
- Tutor's Role
- Tutor's Qualities

Definition of Tutoring

What is Tutoring?

Tutoring is mainly assisting someone or a group of people in their studies, or a given area of study.

The tutor is a person who provides private one-to-one lectures or to a small group of people in order to guide the students in their learning.

The purpose of tutoring is to help students help themselves, so they become independent learners.

Forms of Tutoring

- **Kindergarten Tutors**

They are tutors specialized in education of children before their entry to elementary. They basically guide them to the mastery of the basics like alphabets, counting, writing, reading and pronunciation in addition to their cooperative work as children, playing and ethical issues as well related to integration and social interaction.

- **Elementary / Middle School / High School Tutors**

They are tutors responsible for guiding students of a certain level to overcome a difficulty in a given academic subject or numerous academic subjects.

- **Tutors for Students with Body/Brain Disabilities**

These tutors focus on students with mental or body disabilities to help them facilitate their learning and improve their skills.

- **Examination Tutors**

They are focusing mainly on preparing the students to pass their academic exams.

- **Specialized Tutors**

They are tutors specialized in a specific subject. They guide students in their development and knowledge in a specific field.

- **Online Tutors**

They are tutors who supervise students online and in distance. Each online tutor is specialized in something related to a given field of study or academic subject or level. This include elementary, middle school and high school students or any adult learners.

Who are the Students in Need of Tutoring ?

- Disabled Students
- Students with Difficulties in Specific Fields
- Unmotivated Students
- Students with Hidden Potential/Skill

Tutor's Role

- Guiding, assisting, helping students

- Coordinating to the academic lessons

- Communicating information and knowledge

- Proving support in their personal academic duties

- Getting a regular contact with students, being available

Tutor's Qualities

- Sympathic
- Supportive and Encouraging
- Caring and Understanding
- Honest and Open-minded
- Human and Communicative
- Organized and Punctual

- Motivated and Positive
- Patient, Kind and Fair
- Non-judgmental
- Enthusiast
- Dependable
- Expert and Responsible.

LESSON 2

Outline

- Definition of Online Tutoring
- Advantages and Disadvantages of Online Tutoring

Definition of Online Tutoring

Online tutoring is the process of tutoring on a subject. Both teacher and learner participate from separate physical locations making use of tools such as digital whiteboards to highlight concepts and ideas.

Advantages and Disadvantages of Online Tutoring

Here are some advantages and disadvantages of online tutoring to determine its effectiveness.

- ➢ **Advantages of Online Tutoring**

- It can be done at any time.
- No time wasted on travel (no driving to and from tutor/student's home).
- No geographical limits. You can have lessons with a tutor who's based in a completely different country. So you could target worldwide experts of the subject.
- Avoiding any harmful contact.
- Voice recording. Tutors are not required to teach the same sessions over and over again; one session is recorded for other students. This benenifits the students as well, so they can re-watch the recording as many time as they please.

- ➢ **Disadvantages of Online Tutoring**

- More suitable for adults than children.
- You need good technology materials and not everyone can afford them.
- You can be tricked and pay without getting a tutor back.

- You cannot build strong relationships based on a screen contact.
- Lack of motivation.
- Too many distractions. Unlike traditional in-presence tutoring, online learning opens a fairly large door of distractions. Learners may get distracted by their phone and other temptations.

LESSON 3

Outline

- What is Needed from Language Tutors?
- Effective Teaching: Teacher and Student
- Tools Used in Online Tutoring

What is Needed from the language tutor?

- The tutor ought to be a language **learner** himself.
- The tutor ought to have a friendly relationship with his tutees (students).
- The tutor ought to give a full attention to the tutees.
- The tutor ought to have an appropriate approach/method for teaching.

Effective Teaching: Teacher and Student

Effective teaching is twofold:
- Tutor's approach/method
- Tutee's objectives and needs

For effective learning, the tutor ought to apply an appropriate approach in teaching and be aware of tutees' needs, objectives, and capacities.

TUTOR'S APPROACH/METHOD

Natural/Communicative Approach
This method relies on communication and production. Besides the targeted language, the teacher uses the mother tongue.

Audio-Lingual Approach/Method
It emphasizes speaking and listening without the use of the mother tongue.

High Tech/Low Tech
The use of technology to get better result.

Student Centred/Teacher Centred Approach

The first focuses on student's contribution and involvement, the second on teacher's production.

STUDENT'S OBJECTIVES AND NEEDS

Students' objectives should be identified by teacher.

A learning objective should describe what students should know or be able to do at the end of the course that they couldn't do before and consequently aid in designing more effective instruction planning, activities, and assessments.

When developing learning objectives, teacher carefully considers what students should learn and be able to accomplish from the instruction.

Different Learning Styles

- **Visual learner:** learners who basically learn through seeing.

They prefer watching video or seeing pictures.

- **Auditory learner:** learners prefer learning by using listening skill. They are keen on podcasts and recordings.

- **Tactile learner:** learners who learn by touching and feeling what they touch.

Tools Used by Tutors (mainly online tutoring)

- Hardware: computer, headphones, phone, etc.

- Software for virtual classrooms, video making, picture editing, mind mapping, YouTube, Skype, etc.

- Google phone applications or computer software: Google Docs, Google Drive, Google Meet, Google Calendar, Google Classroom, Google Slides, etc.

- Podcasts and voice recording (digital audio content).

- E-books, online libraries and encyclopaedias.

- Smart boards that work digitally.

- Blogs and interactive applications.