

Correction of the first semester exam

Task 01: Put the following sentences into reported speech: (5pts)

1. He asked me what time my friends have left the previous night.
2. He suggested waiting there till the rain stops.
He suggested that we should wait there till the rain stops.
3. Jean asked her father if he would let her take the car that night.
4. Mom ordered me to watch the milk and not let it boil over.
5. He advised me to have some rest.

Task 02: Put the verbs in brackets into the correct tense: (04pts)

1. If you **were** a professional basketball player, who **would you play** for?
2. When you **heat** wax, it **melts**.
3. We will have dinner outside in the garden, unless it **is** too cold.
4. If they had phoned me yesterday, I **would have given** them the news.
5. I did not enjoy the movie I watched last night. If I **had not read** the book, I **would have probably enjoyed** the film more.

Task 03: Change the sentences from the active into the passive or from the passive into the active: (04pts)

1. The trophies were presented to the winners by the headmaster.
2. Did the president write the speech?
3. Let the elders be respected.
4. Has the new book of Michael Morris been read by you?
5. The meeting will be held by us tomorrow.
6. Potential architects are being interviewed for the job.
7. By what has Jerry been encouraged for this competition?
8. Children had made many promises.

Task 04: (07pts)

a. the key components of an email are: (02 pts)

- **Subject.**
- **Greetings/ Salutations**
- **Email body**
- **Closing**

Other answers can be accepted

b. Letter of recommendation:

- **Form (03 pts)**
- **Content (02 pts)**

